

RFP No: SFURTI-DPAPC/NTOKGSSSL/HI-02

Dt. 28 /11/2025

**Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd.**  
**the Special Purpose Vehicle (SPV)**  
**of Diamond Palmgur & Allied Products Cluster**  
*invites*  
**Request For Proposal (RFP)**  
**For supply of Plant & Machinery at Common Facility Center of**  
**Diamond Palmgur & Allied Products Cluster**  
**Sanctioned under SFURTI, a scheme of MoMSME, Govt. of India**

*Supported by:*  
**Nodal Agency**  
**Khadi & Village Industries Commission**  
**Ministry of MSME**  
**Government of India**

**Implementing Agency**  
Sundarika Bartika

**Technical Agency**  
RIELG, Kolkata

**Address:**  
Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd.  
Diamond Palmgur & Allied Products Cluster,  
Common Facility Center,  
Vill: Khandalia, Block: Diamond Harbour-II, P.O-Kalalahat Hat, P.S-Ramnagar  
Dist. South 24 Parganas, West Bengal, Pin Code: 743504

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*Prasanna*  
CHAIRMAN  
NABODAYA TAL-KHEJUR GUR  
SILPI SAMABAY SAMITY LTD.

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## DISCLAIMER

This Request for Proposal (RFP) document for the “*Procurement of Plant & Machinery and civil work for CFC of Diamond Palmgur & Allied Products Cluster*” contains brief information about the scope of work and qualification process for the selection of Bidder. The purpose of the RFP document is to provide the Bidders (hereinafter referred to as “Bidder/s”) with information to assist the formulation of their proposals (hereinafter referred to as the “Proposal/s”).

This RFP is not an agreement and is neither an offer by the “Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd.” (hereinafter referred to as the “Authority”) to the prospective Bidder or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in preparing **Technical and Financial Bids** pursuant to this RFP. While all efforts have been made to ensure the accuracy of information contained in this RFP Document, this document does not purport to contain all the information required by the Bidders.

The Bidders should conduct their own independent assessment, investigations and analysis and should check the reliability, accuracy and completeness of the information at their end and obtain independent advice from relevant sources as required before submission of their Proposal. “Authority” or any of its employees or existing advisors shall incur no liability under any law, statute, rules or regulations as to the accuracy or completeness of the RFP Document. The Authority reserves the right to change any or all conditions/ information set in this RFP Document by way of revision, deletion, updating or annulment through issuance of appropriate addendum as the Authority may deem fit without assigning any reason thereof.

The Authority reserves the right to accept or reject any or all Proposals without giving any reasons thereof.

The Authority will not entertain or be liable for any claim for costs and expenses in relation to the preparation of the Proposals to be submitted in response to this RFP Document.

Information provided in this RFP to the Bidder (s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

**1. DATASHEET**

|      |  |   |
|------|--|---|
| I    | Name of the Bid  | <b>“Procurement of Plant &amp; Machinery of Diamond Palmgur &amp; Allied Products Cluster” sanctioned under SFURTI</b>  |
| II   | Time-period of contract  | 4 months  |
| III  | Method of selection  | Least Cost System (LCS)   |
| IV   | Cost of RFP document   | Nil   |
| V    | Bid Processing Fee   | Nil   |
| VI   | Earnest Money Deposit (EMD)  | 2 % of the Project Cost   |
| VII  | Financial Bid to be submitted Together with Technical Bid                                      | Yes   |
| VIII | Name of the Authority’s official for addressing queries and clarifications                     | The Chairman<br>Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd.<br>Vill:Khandalia, Block: Diamond Harbour-II,<br>P.O-Kalalahat Hat, P.S-Ramnagar<br>Dist. South 24 Parganas, West Bengal,<br>Pin Code: 743504 |
| IX   | Proposal Validity Period   | 120 days from Proposal Due Date   |
| X    | Proposal Language  | English   |
| XI   | Proposal Currency  | INR   |
| XII  | Schedule of Bidding Process  |   |
|      | <b>Task</b>  | <b>Date</b>   |
|      | Bid upload date /time  | 28.11.2025 at 11.00 am  |
|      | Last date of receiving queries   | 18.12.2025 at 6.00 pm   |
|      | Pre-bid conference   | 13.12.2025 at 12.00 Noon  |
|      | Response to queries  | 15.12.2025 at 5.00 Noon   |
|      | <b>Last date and time for submission or Proposal Due Date (PDD)</b>                            |   |
|      | Opening of Technical Bids  | 19.12.2025 at 12.00 Noon  |
|      | Opening of Financial Bids  | 19.12.2025 at 2.30 PM   |
| XIII | Consortium to be allowed   | No  |
| XIV  | Sub-contracting is allowed   | No  |
| XV   | EMD to be deposited along with Technical Bid in the form of Demand Draft prepared in favour of | Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd.   |

## 2. TERMS OF REFERENCE

### 2.1. Background

'Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. the SPV of Diamond Palmgur & Allied Products Cluster is seeking RFP for procurement of Plant & Machinery for Common Facility Center of Diamond Palmgur & Allied Products Cluster sanctioned under SFURTI, a scheme of Ministry of MSME, Government of India.

### 2.2. Scope of Work and Services

#### 2.2.1. The Scope of Supply

- a. This contract is for the supply of **Plant & Machinery** of the description and specifications and the quantities outlined in the contract on the dates specified therein.
- b. Incidental Works/ Services: The contractor shall be required to perform specified incidental works/ services (e.g., Installation, Commissioning, Operator's Training etc.) as an integral part of the contract.

#### 2.2.2. Technical Specification and Standard

The Procurement of **Plant & Machinery** including incidental works/ services to be provided by the contractor under this contract shall conform to the technical specifications and quality control parameters (BSI standard) mentioned in Technical Specification and Quality Assurance' under technical specification section of the Tender Document or as stipulated in the contract. For standards and requirements where no applicable specifications/ Quality Assurance are mentioned, appropriate latest authoritative standards and quality assurance issued by the concerned institution shall be applicable. The procurement of Plant & Machinery supplied shall be

- a. entirely brand new, unused, and incorporate all recent improvements in design and materials unless prescribed otherwise by the authority in the contract.
- b. conform to materials, manufacture and workmanship as stipulated in the contract, free of all defects and faults using specified/ appropriate materials, manufacture, and workmanship throughout and consistent with the established and generally accepted standards for Procurement of **Plant & Machinery** of the type ordered and in full conformity with the contract specification, drawing or sample, if any.

#### 2.2.3. Quantity Tolerance:

No quantity tolerance will be allowed.

#### 2.2.4. Eligible Procurement of Plant & Machine- Country of Origin and Minimum Local Content:

The country of origin of "**Plant & Machinery including incidental works/ service**" to be supplied under the contract shall have their origin in India or other countries and must conform to the declaration made by the contractor in its bid regarding but not limited to

- i. restrictions on certain countries with land-borders with India;
- ii. minimum local content and location of value addition (Make in India Policy);
- iii. Contractor's status as MSME or Start-up.

The term "origin" used in this clause means where the Goods (including subcontracted components) are manufactured, grown, produced or from where the incidental works/ services are arranged and supplied. For purposes of this Clause, the term 'Goods' shall have the meaning as defined in ATC-clause 7.4.11

#### 2.2.5. Option Quantity Clause:

Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. shall reserve the right, but without any obligation to do so, to increase or decrease the ordered quantity at any time, till the final delivery date of the contract, by giving reasonable notice and commensurate delivery period, even though the quantity ordered initially has been supplied in full before the last date of Delivery Period.

#### 2.2.6. Warranty/ Guarantee:

The following warranty/ Guarantee clause shall apply:

- a. The contractor hereby covenants that it is a condition of the contract that all procurement of Plant & Machinery supplied to the Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. under this contract shall be free of all defects and faults arising from design, materials or workmanship or from any act

or omission of the contractor, that may develop under regular use of the supplied Plant & Machinery under the conditions prevailing in India.

- b. The contractor also guarantees that the said Plant & Machinery would continue to conform to the description and quality as aforesaid, for 24 months after their delivery or 12 months from the date of placement in service (e.g., installation and commissioning), whichever shall be later.
- c. Obligations of the contractor under the warranty clause shall survive even though:
  - i) The Plant & Machinery may have been inspected, accepted, installed/ commissioned and paid for by Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd.
  - ii) The contract is terminated for any reason whatsoever.
- d. The Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. shall promptly notify in writing to the contractor, if during the period above, the said Plant & Machinery are discovered not to conform to the description and quality or have deteriorated, otherwise than by fair wear and tear (the decision of the Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. in that behalf being final and conclusive).
- e. Upon receipt of such notice, the contractor shall, within 21 days (or within any other period, if stipulated in the contract), expeditiously repair or replace the defective Plant & Machinery or parts thereof, free of cost, at the ultimate destination. The Contractor shall take over the replaced parts/ plant & machinery after providing their replacements and no claim shall lie on the Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. for such replaced parts/ plant & machinery after that.
- f. A penalty of 2% (two per cent) of the contract value for the delay in response time beyond specified time as detailed above shall be recoverable from the Performance/ Warrantee Guarantee or as per ATC-clause 7.4.1.12. The maximum penalty for warranty failure will be 5% (Five percent) of the contract value during the whole warranty period. If there is further such delay after reaching this limit, Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. shall be entitled to encashment of whole of Performance/ Warrantee Guarantee Bonds. In such an event, action similar to ATC-clause 7.4.2.5.5.1(g) for inordinate delays would also be taken.
- g. In case of any rectification of a defect or replacement of any defective plant & machinery during the warranty period, the warranty for the rectified/ replaced plant & machinery shall remain till the original warranty period.
- h. If the contractor, having been notified, fails to rectify/ replace the defect(s) within 21 days, it shall amount to breach of Contract for default under ATC-clause 7.4.2.5.5.1(a), and the Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. shall avail any or all remedial action(s) there under.

### 2.2.7. Expectations from the agency

- a. Timely, flawless and successful conduct of the delivery
- b. Comprehensive end to end execution

### 2.3. Payment Schedule, Deliverables and Timelines

- a. The total duration of the rate contract shall be 18 months from the signing of contract, extendable by 6 months as mutually agreed upon.
- b. The successful bidder is required to supply machines, tools and equipment etc. within 60 days of receipt of the work order of requisite quantity by the Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. mentioned at clause 4 (delivery locations). Under unavoidable circumstances, the time period of delivery shall be extendable for another 15 days.
- c. No advance shall be payable. Payment schedule would be 100% after of installation and commissioning of machines, tools and equipment etc. by the successful bidder and completion certificate provided by the Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. The payment is subjected to quantity verification of items delivered or installed.
- d. Invoices should be submitted within 15 days of completion certificate provided by the authority.
- e. All invoices must contain details of any scheduled commercial bank account to which payments are to be made.
- f. The cost of mobilization of materials & equipment, cost of labor, taxes, transport and logistics shall be borne by the successful bidder as per Freight on Road (FOR) to the delivery point.
- g. The authority shall not be liable to reimburse the bidder on anything additional other than the rates quoted in the RFP.
- h. If any uneven situation arises which is bound to close/ reduce the trade fare time limit, the payments will be restricted to the work completed assessed by the competent authority.

### 3. TECHNICAL SPECIFICATION

#### 3.1. Specification of Plant & Machinery is given below: -

#### List of Plant & Machinery for procurement and installation at CFC of Diamond Palmgur & Allied Products Cluster at Khandalia, Diamond Harbour-II, Kalatalahat in South 24 Parganas district, WB

| S.No.            | Item   | Specification   | Qty |
|------------------|--|---|-----|
| <b>Section-I</b> |  |   |     |
| 1                | Wide Mouth Steam Jacketed Pan, Tilting Type                            | Double walled model, Pan is fabricated from 4 mm thick and Jacket also is fabricated from 4 mm thick 304 type stainless steel sheet, properly welded to withstand working steam pressure. All joints are Argon welded and polished. Supporting structure is made from stainless steel pipe framed structure. Product outlet by hand operated Tilting device by worm gear. Supply is complete with Pressure Gauge, Safety Valve and High Pressure withstanding flexible pipe. Brim-full capacity 500 litters.  | 1   |
| 2                | Diesel fired Flat type Pan, for Jaggery and Nolen Gur concentration    | A. Pan is Fabricated from 3 mm thick stainless-steel plate, reinforced with stainless steel angle, for Jaggery Concentration. Dimension: 30" W x 72" L x 8" H. B. Rectangular shape Diesel Oven Heavy Mild steel angle framed structured Oven is firebricks insulated, in rectangular shape. Equipped with Imported Automatic Diesel fired burner with control, Diesel tank. C. Stainless steel Ladle – 5 'ft long with 6" flat ladle. D. 1 HP Geared Motor operated Teflon scraper, fitted with Stainless steel pipe made handle.  | 3   |
| 3                | Semi-Automatic Single Head Piston Filler for Date and Palm Gur Filling | All contact parts are of Stainless steel 304 grade., supporting structure is also of stainless-steel angle framed structure.<br>Filling Range: 200 Gm to 500 Gm.<br>Filling Capacity: 6 to 8 Bottles per minute. Supply is complete with 1 HP Motor operated Air Compressor and Tank  | 1   |
| 4                | Continuous Induction Sealing Machine                                   | Power: 220/230 volts single phase AC only. Load: 500 Watt. Seal Diameter: 20-130 mm. Bottle height: Adjustable  | 1   |
| 5                | Single Head Rotary Screw Type Cap Sealing machine (for Pet Bottle)     | MOC: Stainless steel 304 type 18/8 quality materials. Motor: Operated by 1 HP motor. Power: 440 Volts 3 phase AC only. Capacity: 12 to 14 Bottles per minute.   | 1   |
| 6                | Date and Palm Patali Forming System                                    | Jacket is equipped with normal water inlet nozzle with valve and outlet nozzle with valve for operation as and when required. Supported on Mild steel Angle framed structure. Pan Dimension: L: 6' x W 3' x H 1"  | 1   |
| 7                | Vacuum Packing Machine, Double Chamber                                 | Suitable for Sealing and Vacuum Packing. Seal: 100 mm width, suitable for sealing 8 packets at a time   | 1   |
| 8                | Filter Press   | All contact parts are of 304 type stainless steel materials. Supporting structure is made from mild steel pipe, covered with stainless steel sheet. 12 bed of 14" diameter each, Filter press is ideal. for Neera filtration, operated by 1 H.P. motor and stainless-steel gear pump. Capacity: Approx. 500 Liters per hour.  | 2   |
| 9                | Stainless Steel Blending Tank, fitted with Stirrer for Neera Line      | MOC: Inner chamber fabricated from 304 grade stainless steel of 1.5mm thick. Having bottom of Conical Shape. Motor Base is also made from 304 grade stainless steel angle framed base. Stirrer is made from 304 grade stainless steel rod and stainless steel flat thick Pati. Supporting Structure is made from heavy duty 4 nos stainless steel pipe, provided with heavy. duty wheels for easy movement. Motor – 2 HP 440 volts three phase AC Main, having cover of stainless-steel sheet. Product Outlet is with stainless steel pipe of 1" diameter fitted with stainless steel ball valve. All joints are argon welded and polished. Brim-full Capacity of the Tank :600 Liter.  | 1   |
| 10               | Transfer Pump  | All contact parts are of 316 quality stainless steel materials, operated by 0.5 HP three phase AC motor. Supply is complete with Food Grade PVC pipe.   | 1   |
| 11               | Neera Pasteurizer, Tube in Tube system                                 | i. Stainless steel Tank for Neera of capacity 600 liter – 1.<br>ii. Stainless steel Pump, to feed Neera, operated by 1 HP 440 volts three phase AC Motor, with AC Drive to control feeding –1<br>iii. Stainless steel tank of 1200 liters capacity, connected with Steam line from your existing boiler, to circulate water Through pump to Shell and Tube type Heat Exchanger, for hot process– 1<br>iv. Shell and Tube type Heat exchanger, made from 304 type SS tubes in tube, all joints are properly argon welded and polished for hot process.-2<br>v. Shell and Tube type Heat exchanger, made from 304 type SS tubes in tube, all joints are properly argon welded and polished for cold process.-1<br>vi. Stainless steel tank of 1000 liters capacity, to circulate chilled water through pump to Shell and Tube type Heat Exchanger, to cool down Neera temperature at required level-1<br>vii. Water circulating pump, operated by 1 H.P. motor.-2 | 11  |

|    |                                 |   |         |
|----|---------------------------------|---|---------|
|    |                                 | viii. Interconnecting Steam line, Pressure Gauge, Safety Valve.-1 lot.<br>One Holding tube is provided. Steam pipe to be joined by you from your Boiler to the Hot Water tank.  |         |
| 12 | Neera Packaging Machine         | Model: MP-500. Range: 200ML-500ML. Output: 25 bag per mint. Type of Sealing: Impulse Sealing. (centre seal). Film to be used: LDPE. (Minimum 55-60 Micron), Accuracy: $\pm 0.5$ %, Electricity Required: 220v,4 KW. Technical Specification: P.L.C Controlled Machine, Electromechanical balanced machine, Contact parts always stainless steel make, Friction Coding Unit Mechanical.(if required), Fully S.S. Covering, Impulse sealing facility, Separate connector for LT & HT Line, Individual Protection for motors, Electrical Protection circuit for LT & HT Line, On Line adjustment for feeding by auxiliary Tank, Gravity feeding System, Machine capable for both LD & LDPE and Centre Seal .Supply is Complete with Voltage stabilizer   | 2       |
| 13 | Stainless steel dice for Candy  | Fabricated from 3/4" thick stainless steel 304 grade plate. Each Dice is made by perfect milling, drilling, and finishing. Each Plate dimension: 24" x 24", Candy Dice: 20mm diameter x 12 mm deep.   | 2       |
| 14 | Twin Pulper                     | Used to extract pulp from palm, contact parts are fabricated from 304 type stainless steel materials- one unit for Coarse and other for fine sieving. Supporting Structure is made from mild steel angles and plates. Two nos. nylon brush in each section are included. Sieve is of 1/8 mesh in coarse section and 1/16 in fine section, made from stainless steel. Operated by 440 volts three phase AC Main, by 2 Motors of 3 + 3 HP. Dimension: Both pulpier: 20" dia x 36" Length, Input Capacity: Approx 500 Kg per hour.   | 1       |
| 15 | Juice Extractor by Squishier    | Cast Aluminium body, operated by 1 HP motor   | 2       |
| 16 | Deep Freez:<br>Horizontal Model | Double wall construction, the inner chamber fabricated from 304 type stainless steel sheet and outer chamber made from 202 type stainless steel sheet, supported on mild steel angle framed structure. PUF insulation is provided in between two walls to prevent loss of heat. A thermetically sealed compressor with its components is located at the bottom of the inner chamber. Copper cooling coils are well distributed inside the chamber to cool down temperature. Temperature ranging from -15 degree C to +10 degree C, controlled by Digital Temperature indicator cum controller with PT-100 sensor. Inner chamber capacity: 500 Liters.   | 4       |
| 17 | Automatic Steam Boiler          | <b>Scope of Supply : Feed-Water Side :</b> Feed water pump with motor, v-belt and pulley mounted on the skid, Feed water piping from feed water pump up to boiler inlet, Feed water pump pressure gauge with dampening cock, Feed water pressure relief valve, Non-Return valve at feed water pump discharge, Strainer for feed water pump, Temperature indicator for feed water, Magnetic level switch for protection against No/Low water level. <b>Fuel Side: Monobloc</b> , fully automatic Diesel fired burner, Mounting & Fittings: Main steam stop valve, flanged at steam header, by-pass steam valve at steam header, Steam safety valve at steam header, Blow down valve with limit switch, Steam pressure gauge with siphon pipe and dampening cock at steam header. General Accessories: Header mounted on top of boiler for steam inlet, outlet, by-pass, pressure gauge, safety valve and temperature indicator-cum-controller. Audio alarm in case of safety lock-down. <b>Pre-wired Control Panel comprising:</b> Miniature circuit breaker-cum-isolator, Rotary switch for feed water pump and burner, programmed sequence controller for auto operation of burner, Contactors with thermal overloads for blower, fuel pump and feed water pump motors, relays for controls and safeties, Pre-purging timer, Bottle fuse for control circuit, Channel mounted push-fit terminal blocks, All cablings with cable markers from MCB onwards duly dressed and piped. <b>Exclusion of the Boiler:</b> External electrical and earthing, Civil and Structural work. <b>Specification:</b> Capacity: 600 Kg/hr. from feed water at 30°Celsius, Working Pressure, Kg/sq. cm. g : 7 – 15, Thermal efficiency (NCV) %: 89 + 2, Electrical Load, Kw :1.5, Main steam stop valve, mm: 40, Flue gas exhaust port, mm: 300. <b>Complete with:</b> a. Chimney – 6meter, b. Fuel Tank – 200 Liter, c. Water treatment plant for above boiler only, d. Soft water day tank – 2000 Liter cap, e. Water pipe line from soft water tank to boiler, f. Blow Down Valve – One, g. Fuel pipe line from fuel tank to burner. | 1       |
| 18 | Steam pipe line                 | Tata Pipe, LRB insulated, tied with Chicken net and finally covered with aluminium sheet. Complete with necessary Bend, Elboy, Socket, Flange, Union etc. 100 running feet.   | 100 ft. |
| 19 | Weighing scale-Digital display  | Capacity: 200 Kgs, Readability: 20 gm.  | 1       |

|    |                                  |  |    |
|----|----------------------------------|--|----|
| 20 | Weighing scale-Digital display   | Capacity: 1000 Gm. Readability: 0.1 gm   | 1  |
| 21 | Stainless steel tank             | Fabricated from stainless steel 304 grade sheet of 1.5 mm thick. All joints argon welded and polished. Cover is of 24 Gauge. Capacity: 200 litres.   | 10 |
| 22 | Stainless steel tank             | Fabricated from stainless steel 304 grade sheet of 1.2 mm thick. All joints argon welded and polished. Cover is of 24 Gauge. Capacity: 100 Liters  | 10 |
| 23 | Autoclave-vertical               | For use on 220/230 volts 50 cycles single phase AC only. Maximum working pressure 25 lbs/psi, Double walled construction with inner working chamber is fabricated from 16 swg. thick 304 type Stainless Steel sheet argon welded on all its joints to make it leak proof. Lid is made from 5 mm thick 304 type Stainless Steel plate, highly polished. The Inner chamber is welded with 10 mm thick SS ring. Outer jacket is of mild steel sheet, finished in powder coated paint. The autoclave is supported on heavy-duty cast iron legs. Paddle lifting arrangement of lid is provided. Kettle type immersion heater is provided to generate steam pressure. The autoclave is equipped with pressure Gauge, safety valve, steam release cock, cast iron tightening, Nuts, neoprene gasket and SS basket. Inner Dimension 14" dia x 22" deep | 1  |
| 24 | Hot Air Oven, Gravity Convection | Double walled construction, the oven has its inner chamber made from Stainless steel Sheet, while outer cabinet is fabricated from mild steel sheet, finished in powder coated paint, 75 mm thick layer of glass wool insulation is provided in between two walls to prevent loss of heat. Door is hanged on stout brass cast chromium plated hinges. Swedish kanthal wire make safe, black heat type heating elements is controlled by Digital temperature indicator cum controller with PT-100 sensor, within temp. Ranging from 50 C to 250 C. Supply is complete with plug, cable, neon switches and G. I. Wire netting shelves. Inner Dimension: 15" x 15" x 18"  | 1  |
| 25 | PH Meter – Digital               | 7 digits, 7 segment LED, (3 digit for temp. and 4 digits for pH), Range 0 – 14 pH, Resolution 0.01 pH, Stability: 0.01 pH per hour, Relative accuracy: +0.02 pH +- 1 digit., mV Range: 0 to +- 1999 mV, Resolution: 1 mV.  | 1  |
| 26 | Bacteriological Incubator        | Gravity Convection, thermostatic, A hydric atmosphere, For use on 220/230 volts 50 cycles single phase AC only. Triple walled construction, the incubator has its inner chamber made from stainless steel sheet, centre with G.I. sheet and outer cabinet is from mild steel sheet, finished in attractive colour. Double door inner is full view thick plate glass and outer is doubled walled insulated, hanged on brass cast chromium plated hinges and fitted with door latch. Swedish Kanthal wire make safe, black heat type heating Elements placed at three sides and controlled by Digital temperature indicator cum controller with PT-100 sensor, within temp. range from 37 C to 80 C. Supply is complete with plug, cable, neon, switches etc and G.I. wire netting shelves. Inner dimension: 15" x 15" x 18"                     | 1  |
| 27 | Water Distillation Still         | Fabricated from stainless steel sheet – body and condenser. Heater is Kettle type heating element. Wall hanging model is capable of generating distilled water @ approx. 4 Liters/hr.  | 1  |
| 28 | Single Pan Analytical Balance    | Macro Single Pan, Digital Reading, Electrically Operated, Analytical balance, designed for rapid weighing of macro precision. Digital display shows the weights on the pan to the 4th decimal place. Capacity: 200 Gm. Sensitivity: 0.1 mg. Readability (Digital Micrometre): 0.1mg. Optical Range: 1000 mg. Value of One scale division: 10 mg. Built-in-weights: 199 gm. Dhona. Model: 200D  | 1  |
| 29 | Metzer Binocular Microscope      | Magnification: 50 x – 100x. Stage: Horizontal Mechanical stage 120 x 140 mm with fine vernier graduation. Eye pieces: W.F. 10x Anti Fungus Coated (Paired) F.O.V. 10 mm  | 1  |
| 30 | Digital Colony Counter           | Range: 0 -9999 with 125 memory. Dish Size: 110 MM. Magnification: x 1.7  | 1  |
| 31 | Inkjet Printer                   | Simpler operation. Less maintenance, Superior. Print Quality. The all-new Videojet continuous ink jet printer is engineered to keep your line up and running longer. It's designed for customers who print multiple shifts per day providing 9,000 hours of production before required preventive maintenance. Advanced capabilities: Up to 5 lines of code with speeds up to 914ft./min. Wide range of bar codes (including 2D data Matrix). Standard USB and Ethernet. Supply is Complete with Conveyor  | 1  |
| 32 | Palm tree climber                | Dimension: Upper frame (40x 20.x 2.5 inches), Lower frame (30 x 20 x 1.5 inches); Tree Circumference: Min.15-inch, Max 51 inch; Weight: 11.5 Kg; Attachment: Safety harness, Material used: Main body stainless steel 202 grade, Nut & Bolts- TVS fasteners Head caps and Screws   | 10 |
| 33 | Tapping Kit with leather belt    | Standard   | 20 |
| 34 | Palmyra Tapping Knife            | Standard   | 20 |

|                    |                            |   |       |
|--------------------|----------------------------|---|-------|
| 35                 | Date Palm Tapping Knife    | Standard  | 20    |
| 36                 | Perforated Ladle           | Wooden ladle, Six 4.5 ft.   | 10    |
| 37                 | Wooden Scraper             | Made of shal wood, size 4.5 ft. Length 1 ft x 3 inches  | 10    |
| 38                 | Metal Scraper              | Made of iron with wooden handle, length 1 ft x 3 inches   | 10    |
| 39                 | Open Pan                   | Diameter 24-inch, Depth 6-inch, Material: S S Plate   | 20    |
| 40                 | Wooden Roller              | Made of Shaal (wood) with standard specification  | 20    |
| 41                 | Neera collecting can (GI)  | G I (5 Liters capacity)   | 40    |
| 42                 | Plastic Crate              | Length 2.5 ft, Breadth 1,8 ft., Depth 1 ft.   | 50    |
| 43                 | Manual Trolley             | Length 3.5 ft, Breadth 1,8 ft., Depth 2.5 ft.   | 4     |
| <b>Section-II</b>  |                            |   |       |
| 44                 | Battery operated van       | Motor: 48V, 1000W, Brushless, Size 2750x990x1800 mm, body weight including battery: 345 Kg, Load capacity: up to 400 kg,  | 4     |
| <b>Section-III</b> |                            |   |       |
| 45                 | Sewing machine             | Single needle energy saver industrial lockstitch machine.<br>Needle: DB-111 -18, Thread No. 2, Stitch length: 5 mm,<br>Height of pressure foot: 5-13, SPM: 5000,<br>Box size: 635x 245x550 mm, Net weight/ G weight (Kgs): 31.5/38.2,<br>Preferred brand: Jack, Juki, Brother, Singer   | 4     |
| 46                 | Leaf sizing machine        | Palm leaf stripping machine, standard size  | 8     |
| 47                 | Power press                |   | 1     |
| 48                 | Leaf cutting dice          |   | 10    |
| 49                 | Hand tools                 | Kasau (traditional knives), Scissors, Needle or thread/ jute twine, Awl / punch tools, measuring tapes, Basin / pot, Wooden moulds / templates and burnishing tools   | 1 set |
| 50                 | LPG woven                  | Single deck convection oven   | 1     |
| 51                 | Screen printing appliances | Wooden screen-printing frame, Mesh screen, Squeegee, Emulsion and scoop coater, Exposure unit or UV light source, printing table with hinges and Drying equipment (Flash dryer/ heat gun to gel ink and conveyor dryer or heat press for curing   | 1 set |
| <b>Section-IV</b>  |                            |   |       |
| 52                 | Computer Set with Printer  |   | 1     |
| <b>Section-V</b>   |                            |   |       |
| 53                 | Table                      | Standard for office use   | 8     |
| 54                 | Chair/Tool                 | Standard  | 60    |
| 55                 | Jigsaw machine             | Cutting depth in wood: 65 mm -150 mm, Cutting depth in Aluminium: 6 mm – 150 mm, Cutting depth in steel: 3 mm -10 mm, Power input: 400 w – 780 w<br>Stoke height: 1800 mm   | 1     |
| 56                 | Router machine             | Power input: 1300 w, RPM:11000-28000, Plunge depth: 55 mm, Collect size: 8 mm, Weight: 3 kgs.   | 1     |
| 57                 | Spiral Lathe Machine       | <b>Capacity:</b> Centre Height: 150-200 mm. Swing over bed: 300-400 mm,<br>Distance between centres: 900-1200 mm, Faceplate diameter: 150-200 mm<br><b>Bed:</b> Material: Cast Iron / MS fabricated, Bed length: 1500-1800 mm,<br><b>Headstock:</b> spindle speed: 3 -6 step pulley (RPM range 500 -5000), Spindle nose: Threaded /Tapered<br>Tailstock: Type: Sliding tailstock, Tailstock spindle travel: 50 -70 mm<br><b>Tool Rest:</b> Length: 200-300 mm, Height adjustment: Manual, Mounting: Sliding on bed with locking feature<br><b>Motor:</b> 1.5 -2 HP, Type: 3-phase induction, Speed: 1440 RPM, Starter: DOL starter with overload protection, ISI marked wiring, MCB protection<br><b>Accessories:</b> Faceplate, Drive centre, Live Centre, Tool Rest, V-belt, Motor pulley               | 1     |
| 58                 | Band Saw Machine           | <b>Cutting capacity:</b> Wheel diameter: 450-600 mm, Max, cutting height: 25-300 mm, Max cutting width: 350-450 mm, Blade length: 3000-4000 mm, Blade width: 10-30 mm,<br><b>Frame type:</b> Heavy duty cast iron / MS, Worktable Size: 500 x 500 mm to 600 x 600 mm, Worktable Tilt: 0-45°, Table height from floor: 800-900 mm,<br><b>Wheel:</b> Material: Cast Iron, No. 2, Tyre material: Rubber or polyurethane for better grip, wheel Speed: 800 – 1200 RPM<br><b>Motor power:</b> 2 HP – 3 HP, Motor type: 1440 RPM, single / three phase induction motor, Drive system: V-belt drive with fully covered belt guard, DOL starter with overload protection, ISI-marked MCB, wiring and connectors with emergency stop.<br><b>Machine Dimension:</b> Height 1800-2100 mm, Width: 900-1100 mm, Depth: | 1     |

|    |                                  |   |   |
|----|----------------------------------|---|---|
|    |                                  | 700-900 mm, Weight: 200 -350 kg<br><b>Accessories:</b> Adjustable rip fence, Mitre gauge, Ball bearing blade guides, worktable tilt mechanism, wood cutting blade, motor pulley, v-belts  |   |
| 59 | Horizontal Sander Machine        | Sanding belt size: 150 mm x 2260 mm, Work table size: 750 mm x 2260 mm, Spindle speed: 2800 RPM, Power: 1.5 HP (3-phase, 2800 RPM, Dust Collection Port Diameter: 100 mm, Weight: approx. 125 Kg, Accessories: Motor: 1.5 HP / 2800 RPM, 3-Phase, Sanding belt, metre gauge end-table, starter, toolkit (Model J-800 preferable)  | 1 |
| 60 | Circular Saw Machine             | Power input: 1600 w, Blade diameter: 190 mm, No load speed: ~5500 RPM, cutting depth (90°): 65mm, Cutting depth (45°): 45mm, Weight: ~3.9 – 4.0 Kg, Blade Teeth: 24 T standard, (Model J-1634 s+t preferable)   | 1 |
| 61 | Pillar Drilling Machine          | Drilling capacity: 12-40 mm, Pillar diameter: 45-121 mm, Spindle nose to table distance: 200 -660 mm, Spindle nose to base distance: 400 – 1050 mm, Spindle centre to pillar surface: 140-320 mm, Table travel: 200-480 mm, Spindle taper: MT-1 to MT-4, Speed range: 70-3200 RPM, Table size: standard, Motor: 1 HP.   | 1 |
| 62 | Thickness Planer                 | Max. Planning width: 330 mm– 610 mm, Thicknessing Capacity: Up to 200 mm, Length of Thickness Table: 660 mm – 760 mm, Minimum Workpiece Length: ~254 mm, Feeding Speed: ~24 feet/min, Cutter Block Diameter: ~95 mm, Cutter Block Speed: ~4000 RPM, Motor: 3 -5 HP (Model J-1015 preferable)  | 1 |
| 63 | Dust Collector                   | Dimensions (WxDxH): ~1550 × 850 × 1950 mm<br>Nominal Air Volume Flow: ~3000 m³/h<br>Sound Intensity Level: ≤ 60 dB(A)<br>Cleaning Performance: ≥ 99%<br>Chippings Collection Volume: ≥ 95 litres<br>Residual Dust Content: ≤ 0.1 mg/m³<br>Filter Type: Fine particle filter / baghouse<br>Motor: 2–5 HP depending on model<br>Air Return: Via filter system<br>Cleaning System: Motorized / automatic<br>Compatibility: Can connect to ≥ 3 machines<br>Safety Features: Cyclonic spark arrester, dust-proof housing | 1 |
| 64 | Tack/Self                        | Standard  | 6 |
| 65 | Drum Sander                      | Working width: 400 mm – 1300 mm<br>Working Thickness Capacity: 3 mm – 100 mm<br>Drum Diameter: 150 mm – 200 mm<br>Drum Speed: ~1400 RPM<br>Feed Speed: 2 – 20 m/min (variable)<br>Motor Power (Main Drum): 3 HP – 10 HP<br>Motor Power (Feed): 1 HP – 2 HP<br>Table Size: ~400 × 1000 mm up to 1300 × 2500 mm<br>Dust Collection Port: 100 mm – 150 mm diameter<br>Optional Features: Dual drum, conveyor belt feed, digital thickness gauge, automatic height adjustment<br>(Model J-1824 preferable)              | 1 |
| 66 | Working Table                    |   | 4 |
| 67 | Hand Tools                       | BOSCH made  |   |
|    | i) GBM 13 Rotary Drill           | Standard  | 2 |
|    | ii) GSS 280 AE Orbital Sander    | Standard  | 3 |
|    | iii) POF 1400ACE Routers         | Standard  | 2 |
|    | iv) GST 150 BCE Jigsaw           | Standard  | 1 |
|    | v) GKS 190 Circular Saw          | Size: 6 inch  | 1 |
|    | vi) GKS 235 Circular Saw         | Size: 8 inch  | 1 |
|    | vii) GBC 6 (35-15) Bench Grinder | Standard  | 1 |
|    | viii) GSR 1201 Drill / Driver    | Standard  | 2 |

**N. B. Section wise / item wise bids are also acceptable**

#### 4. DELIVERY LOCATION

Common Facility Centre (CFC) of Diamond Palmgur & Allied Products Cluster, Village & PO: Kalalahathat, Block: Diamond Harbour-II, P.O-, P.S-Ramnagar, Dist. South 24 Parganas, West Bengal, Pin Code: 743504

#### 5. TERMS OF REFERENCE

##### 5.1. Eligibility criteria:

The Bidders must carefully examine the below mentioned eligibility criteria. The Bidder has to meet all the Eligibility criteria set out in this Clause to be eligible for evaluation.

- (a) The Average turnover of the bidder of the last three years must be 2 x Project cost.
- (b) The Minimum year of Experience should be three Year of similar project.
- (c) Be a natural person, private entity, or public entity (State-owned enterprise or institution)
- (d) Be an Original Equipment Manufacturers (OEMs) or Manufacturers or OEMs approved Suppliers or Suppliers of the Machineries, Tools and Equipment etc. of the product offered or be dealer authorized by the OEM.
- (e) Not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of these reasons.
- (f) Not stand declared ineligible/ blacklisted/ banned/ debarred by any Govt. agency or Ministry/ Department from participation in its Tender Processes;
- (g) Not be convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of Government of India from participation in Tender Processes of all of its entities, for:
  - i. offences involving moral turpitude in business dealings under the Prevention of Corruption Act, 1988 or any other law; and/or
  - ii. offences under the Indian Penal Code or any other law for causing any loss of life/ limbs/ property or endangering Public Health during the execution of a public procurement contract and/ or
  - iii. suspected to be or of doubtful loyalty to the Country or a National Security risk as determined by appropriate agencies of the Government of India
- (h) Not have changed its name or created a new business entity as covered by the definition of "Allied Firm", consequent to having been declared ineligible/ suspended/ blacklisted/ banned/ debarred as above;
- (i) Not have an association (as a bidder/ partner/ director/ employee in any capacity)
  - i. of employee of SPV/ IA .
  - ii. of the near relations of executives of SPV/ IA and involved in this Tender Process.
- (j) Not have a conflict of interest, which substantially affects fair competition. The prices quoted should be competitive and without adopting any unfair/ unethical/ anti-competitive means. No attempt should be made to induce any other bidder to submit or not to submit an offer for restricting competition.
- (k) Fulfil any other additional eligibility condition, if any, as may be prescribed, in TIS or elsewhere in Tender Document.
- (l) Must provide such evidence of their continued eligibility to the SPV or any appropriate authority if so requested.
- (m) Registered Firm/ Company manufacturing machines shall be eligible to apply.
- (n) The bidder should have a minimum 3 years of experience as on 31st March 2024 in manufacturing or supplying of machines to Central or State Governments including Public Sector Undertakings (PSUs), Statutory Bodies, Autonomous Institutions etc. with average annual turnover of not less than 3 x project value only.

***Only Eligible Bidders will be taken up for Technical and Financial Evaluation.***

##### 5.2. Consortium & Subcontracting

No Joint Venture/Consortium shall be allowed.

##### 5.3. Evaluation

The Authority will adopt a Least Cost Method Based Evaluation System (LCS) (Item wise consignee wise evaluation) (double packet) process for evaluating the proposals. The technical proposals shall be opened of all eligible bidders and the technically qualified bid(s) will be eligible for the Financial Evaluation.

## 6. INSTRUCTION TO BIDDERS

### 6.1. General instructions

- 6.1.1. Number of Proposals and respondents  
No Bidder shall submit more than one (1) Proposal, in response to this RFP. In case more than 1 proposal is received from the same bidder, both the proposals will be summarily rejected.
- 6.1.2. The RFP is non-transferable and Proposals shall be submitted only by the respective Bidders to whom the RFP has been issued by Authority.
- 6.1.3. 6A Bidder applying individually shall not be entitled to submit another Proposal.

### 6.2. Proposal preparation cost:

- 6.2.1. The Bidders shall bear all costs associated with the preparation and submission of the Proposal. Authority will not be responsible and liable for any costs, regardless of the conduct or outcome of the Proposal/process.
- 6.2.2. Bidders are encouraged to submit their respective Proposals after visiting the office of the Authority and ascertaining for themselves the availability of documents and other data with the Authority, Applicable Laws and regulations or any other matter considered relevant by them.
- 6.2.3. All papers submitted with the Proposal are neither returnable nor claimable.

### 6.3. Right to accept and reject any or all the Proposals:

- 6.3.1. Notwithstanding anything contained in this RFP, Authority reserves the right to accept or reject any Proposal and to annul the bidding process and reject all the Proposals, at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reason.
- 6.3.2. Authority reserves the right to reject any Proposal if:
- At any time, a material misrepresentation is made or discovered, or
  - The Bidders/do/does not respond promptly and diligently to requests for supplemental information required for the evaluation of Proposals, or
  - The Bidder does not adhere to the formats provided in the Annexure- A to the RFP while furnishing the required information/details.

### 6.4. Clarifications:

- 6.4.1. Bidders are encouraged to inform themselves fully about the assignment and the local conditions before submitting the Proposal by paying a visit to the Authority and the Project site, sending written queries to the Authority, and attending the pre-bid meeting.
- 6.4.2. Bidders requiring any clarification on the RFP may send their queries to the Authority with subject clearly written and detailing the query.
- 6.4.3. The Authority will post the reply to all such queries.
- 6.4.4. The Authority reserves the right not to respond to any queries or provide any clarifications, in its sole discretion, and nothing in this Clause 7.4.6 shall be construed as obliging the Authority to respond to any question or to provide any clarification.

### 6.5. Amendment of the RFP:

- 6.5.1. At any time prior to the Proposal Due Date (PDD), the Authority, for any reason, whether at its own initiative or in response to a clarification requested by eligible Bidder/s, may modify the RFP by issuance of an addendum. Such amendments shall be published and same will be uploaded on the KVIC website <http://www.kvic.org.in> through a corrigendum and this shall form an integral part of the bid/Proposal document. The relevant clauses of the Bid/Proposal document shall be treated as amended accordingly. It shall be the sole responsibility of the prospective Bidder to check the above-mentioned websites from time to time for any amendment in the RFP document/s. The Authority shall not be responsible for failure to get/download the amendments.
- 6.5.2. In order to provide the Bidders a reasonable time to examine the addendum, or for any other reason, Authority may, at its own discretion, extend the PDD.

### 6.6. Data identification and collection:

- 6.6.1. It is desirable that the Bidders submit their Proposal/s after verifying the availability of the data, information and/or any other matter considered relevant.
- 6.6.2. It would be deemed that by submitting the Proposal, the Bidder has:
- Made a complete and careful examination and accepted the RFP in totality;

- ii. Received all relevant information requested from Authority and made a complete and careful examination of the various aspects of the Scope of Work. Authority shall not be liable for any mistake or error on the part of the Bidder in respect of the above.

## 6.7. Preparation and submission of Proposals:

### 6.7.1. Language and currency:

- 6.7.1.1. The Proposal and all related correspondence and documents should be written in the English language. Supporting documents and printed literature furnished by the Bidders with the Proposal may be in any other language provided that they are accompanied by appropriate translations of the pertinent passages in the English language. Supporting materials, which are not translated into English, may not be considered for evaluation. For the purpose of interpretation and evaluation of the Proposal, the English language translation shall prevail.
- 6.7.1.2. The currency for the purpose of the Proposal shall be the Indian National Rupee (INR).

### 6.7.2. Proposal validity period and extension:

- 6.7.2.1. Proposals shall remain valid for a period of 180 Days from the Proposal Due Date ("Proposal Validity Period") and Authority may solicit the Bidder's consent for extension of the period of validity, if required. Authority reserves the right to reject any Proposal, which does not meet this requirement.
- 6.7.2.2. In exceptional circumstances, prior to expiry of the original Proposal Validity Period, Authority may request Bidders to extend the validity period for specified additional period. Bidders, who may not extend the validity period, will deem to have withdrawn their Proposal at the expiry of validity period.

### 6.7.3. Format and signing of Proposals:

- 6.7.3.1. The Bidders shall prepare copies of the technical and financial e-bid/Proposals separately.
- 6.7.3.2. Bidders should provide all the information as per the RFP and in the specified formats. Authority reserves the right to reject any Proposal that is not in the specified formats.
- 6.7.3.3. In case the Bidders intend to provide additional information for which specified space in the given format is not sufficient, it can be furnished in duly stamped and signed PDFs.

### 6.7.4. Submission of Bid/Proposal:

Both Technical and Financial Bid will have to submit in separate envelopes though physically / by post to the prescribed Tender Box at office of CFC of Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. during the office hours only.

#### To be dropped at

TENDER BOX No. DPAPC/SFURTI/KVIC/HI-P&M/01

Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd.

Common Facility Centre (CFC) of Diamond Palmgur & Allied Products Cluster, Village & P.O.

Kalatalahat, Diamond Harbour-II, P.S. Ramnagar, Dist. South 24-Parganas, WB Pin: 743504

### 6.7.5. Deadline for submission as per RFP:

The Authority may, at its discretion, extend this deadline for submission of Proposal by amending the RFP document, in which case all rights and obligations of the Authority and Bidders previously subject to the deadline will thereafter be subject to the deadline, as extended.

### 6.7.6. Proposal opening:

- 6.7.6.1. After the technical evaluation, the Authority shall prepare a list of prequalified Bidders in terms of Clause 7.4.5.4 for opening of their financial bid in the scheduled date and time as notified. Before opening of the Financial Bid, the list of pre-qualified Bidders along with their technical scores will be read out. The opening of Financial Bid shall be done in presence of respective representatives of Bidders who choose to be present. The Authority will not entertain any query or clarification from Bidder who fail to qualify at any stage of the selection process.
- 6.7.6.2. Bidders are advised that selection shall be entirely at the discretion of the Authority. Bidders shall be deemed to have understood and agreed that the Authority shall not be required to provide any explanation or justification in respect of any aspect of the selection process.
- 6.7.6.3. Any information contained in the Proposal shall not in any way be construed as binding on the Authority, its agents, successors or assigns, but shall be binding against the Bidder if the service is subsequently awarded to it.

## 7. ANNEXURE-A: GENERAL TERMS OF CONTRACT

### 7.1. Generic:

- 7.1.1. **OPTION CLAUSE:** The Purchaser reserves the right to increase or decrease the quantity to be ordered at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
- 7.1.2. **Bidder financial standing:** The bidder should not be under liquidation; court receivership or similar proceedings should not be bankrupt. Bidder to upload undertaking to this effect with bid.
- 7.1.3. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regard. GST reimbursement will be as per actual or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
- 7.1.4. **Experience Criteria:** The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt. Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.
- 7.1.5. **Installation, Commissioning, Testing, Configuration, Training (if any - whichever is applicable as per scope of supply)** is to be carried out by OEM / OEM Certified resource or OEM authorized Reseller.
- 7.1.6. **Manufacturer Authorization:** Wherever Authorized Distributors/service providers are submitting the bid, Authorization Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

### 7.2. Forms of EMD and e PBG

- 7.2.1. Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledge. For release of EMD, the FDR will be released in the favor of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date.
- 7.2.2. Bidders can also submit the EMD with Payment online through RTGS / DD/ Bank guarantee internet banking in Beneficiary name **Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd., A/c No. 11647431248 IFSC Code: SBIN0008772, Bank Name: State Bank of India Bank, Falta EPZ Branch, Address: Vill. & P.O. Nainan, South 24 Parganas**. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of online transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.
- 7.2.3. However, the submission of EMD or Bid Security is exempted for firms registered with MSME, KVIC, NSIC etc. The exemption is applicable for Start Ups as per the guidelines of DPIIT, Govt. of India. However, the bidder must submit the Certificate of Registration or Shop & Establishment registration with Central or State Government or Udyog Aadhar or Certificate of Incorporation etc. to avail such relaxation.

### 7.3. Scope of Supply

Scope of supply (Bid price to include all cost components): Supply Installation Testing and Commissioning of Goods.

### 7.4. Buyer Added Bid Specific ATC

#### 7.4.1. General Provision:

##### 7.4.1.1. Definitions:

- a. Unless the context otherwise requires, the following terms whenever used in this Contract have the following meanings:
- b. "Applicable Law" means the laws and any other instruments having the force of law in India as they may be issued and be in force from time to time;
- c. "Authorized Representatives" shall have the meaning a employee or a representative or an associate of a Bidder,
- d. "Bidder" means any private or public entity that will provide the Services to the "Authority" under the Contract.
- e. "Authority" means the Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. with which the Bidder signs the Contract for the Services.

- f. "Contract" or "Agreement" means the Contract signed by the Parties and all the attached documents, if any
- g. "Confidentiality" shall have the meaning set forth in Clause 7.4.5.4
- h. "Eligibility" shall have the meaning set forth in Clause 5.1
- i. "EMD" Earnest Money Deposit.
- j. "Government" means the Government of India.
- k. "Key Dates" shall mean the dates mentioned in Clause 1 and the Data Sheet.
- l. "LOA" Letter of Award.
- m. "Party" means the "Authority or the Bidder" as the case may be, and "Parties" means both of them.
- n. "Personnel" means professionals and support staff provided by the Bidder assigned to perform the Services or any part thereof.
- o. "Proposal Due Date" or "PDD" shall mean the date as specified in the Data Sheet.
- p. "Proposal Validity Period" shall have the meaning set forth in Clause 6.2.2
- q. "RFP" means Request for Proposal i.e. It is a document that solicits a proposal, made through bidding process, by an agency or Authority interested in procurement of a commodity, service, or valuable asset.
- r. "Scheduled Bank" means Banks specified in the RBI Act, 1932.
- s. "Services" means the work to be performed by the Bidder pursuant to the Contract.

#### 7.4.1.2. Law Governing Contract:

This Contract, its meaning and interpretation, and the relation between the Parties shall be governed by the Applicable Law.

#### 7.4.1.3. Language:

This Contract has been executed in English language, which shall be the binding and controlling language for all matters relating to the meaning or interpretation of this Contract.

#### 7.4.1.4. Notices:

Any notice, request or consent required or permitted to be given or made pursuant to this Contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an Authorized Representative of the Party to whom the communication is addressed.

A Party may change its address for notice hereunder by giving the other Party a notice in writing of such change to the address.

#### 7.4.1.5. Authorized Representatives:

Any action required or permitted to be taken, and any document required or permitted to be executed under this Contract by the Authority or the Bidder may be taken or executed by the officials specified in the Contract.

#### 7.4.1.6. Taxes and Duties:

GST shall be included by the bidders whilst submitting their respective quotes in the financial bid format published along with this RFP.

#### 7.4.1.7. Fraud and Corruption:

For the purpose of this Contract, the terms set forth below as defined as follows:

- i. "Corrupt practice" means offering, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the selection processor in contract execution;
- ii. "Fraudulent practice" means misrepresentation or omission of facts in order to influence the selection process or the execution of a contract;
- iii. "Collusive practices" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the Authority, designed to establish prices at artificial, non-competitive levels;
- iv. "Coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of the contract.

#### 7.4.1.8. Measures to be taken:

The Authority will cancel the Contract if representatives of the Bidder are engaged in corrupt, fraudulent,

collusive or coercive practices during the selection process or the execution of the contract;  
The Authority will sanction the Bidder, including declaring the bidder ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the Bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, the said contract.

**7.4.1.9. Limitation of Liability:**

The Contract will require that the aggregate liability of the bidder under this Contract, or otherwise in connection with the services to be performed hereunder, shall in no event exceed the total fees payable to the Bidder hereunder. The preceding limitation shall not apply to liability arising as a result of the Bidder's fraud in performance of the services hereunder.

**7.4.1.10. Insurance:**

The Bidders are expected to maintain insurance cover for the following events to insure Bidder's risks against:

- i. Loss of or damage to the Works and Materials
- ii. Loss of or damage to Equipment, property in connection with the Contract; and
- iii. Personal injury or death of the employees.

**7.4.1.11. Liquidated Damages Performance Guarantee:**

- i. For the purposes of this Agreement, performance security shall be deemed to be an amount equal to 3% of the project cost (the "Performance Security"); which can be provided in the form of a bank guarantee. **The Validity of Performance Bank Guarantee should be refunded up to 6 Month of completion of project.**
- ii. In case any services are not found as per the prescribed Specification as given in clause 3.1, the authority may impose penalties on the Bidder. In case of poor performance, **The Performance Bank Guarantee will be forfeited and will not be refunded.** The poor performance will be decided by Competent Authority based on regular delayed supplies, poor quantity etc. The decision of competent authority will be final and binding.

**7.4.1.12. Liquidated Damages:**

In case of delay in completion of Services, liquidated damages not exceeding an amount equal to 1% (one per cent) of the Agreement/contract Value per week can be levied. This will be limited to a maximum of 10%. However, in case of delay due to reasons beyond the control of the bidder, suitable extension of time shall be granted.

The Authority shall have the right to invoke and appropriate the proceeds of the Performance Security, in whole or in part, without notice to the bidder in the event of breach of this Agreement or for recovery of liquidated damages specified in this Clause 7.4.1.11

**7.4.2. Commencement, Completion, Modification and Termination of Contract**

**7.4.2.1. Effectiveness of Contract:**

This Contract shall come into effect from the date the Contract is signed by both Parties.

**7.4.2.2. Commencement of Services:**

The Consultant/ Technical Expert shall begin carrying out the Services not later than 15 days after the Effective Date specified in the RFP or the Contract.

**7.4.2.3. Expiration of Contract**

Unless terminated earlier pursuant to ATC Clause 7.4.2.5.5 hereof, this Contract shall expire at the end of such time period after the Effective Date as specified in the RFP or the Contract.

**7.4.2.4. Modifications or Variations:**

Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties.

**7.4.2.5. Force Majeure:**

**Definition: -**

For the purposes of this Agreement, "Force Majeure" means an event which is beyond the reasonable control of a Party, and which makes a Party's performance of its obligations hereunder impossible or so

impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire, explosion, storm, flood or other adverse weather conditions, strikes, lockouts or other industrial action (except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies.

**7.4.2.5.1. Force Majeure shall not include:**

- 7.4.2.5.1.1. Any event which is caused by the negligence or intentional action of a Party or such Party's Sub-Consultant or agents or employees, or
- 7.4.2.5.1.2. Any event which a diligent Party could reasonably have been expected to both.
- 7.4.2.5.1.3. Take into account at the time of the conclusion of this Agreement, and
- 7.4.2.5.1.4. Avoid or overcome in the carrying out of its obligations hereunder Force Majeure shall not include insufficiency of funds or failure to make any payment required hereunder

**7.4.2.5.2. No Breach of Contract:**

The failure of a Party to fulfill any of its obligations under the Contract shall not be considered to be a breach of, or default, under this Contract insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this Contract, and (b) has informed the other Party as soon as possible about the occurrence of such an event.

**7.4.2.5.3. Extension of Time:**

Any period within which a Party shall, pursuant to this Contract, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action as a result of Force Majeure.

**7.4.2.5.4. Payments:**

During the period of their inability to perform the Services as a result of an event of Force Majeure, the Consultant shall be entitled to continue to be paid under the terms of this Contract, as well as to be reimbursed for additional costs reasonably and necessarily incurred by them during such period for the purposes of the Services and in reactivating the Service after the end of such period.

**7.4.2.5.5. Termination:**

Either Party may terminate the Contract with immediate effect by serving prior written notice to the other party if services are not possible to be rendered as per applicable laws or professional obligations.

**7.4.2.5.5.1. By the Authority**

The Authority may terminate this Contract in case of the occurrence of any of the events specified in paragraphs (a) through (f) of this ATC Clause. In such an occurrence the Authority shall give a not less than seven (7) days' write notice of termination to the Bidder.

- a) If the Bidder does not remedy a failure in the performance of their obligations under the Contract, within seven (7) days after being notified or within any further period as the Authority may have subsequently approved in writing.
- b) If the Bidder becomes insolvent or bankrupt.
- c) If the Bidder, in the judgment of the Authority has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- d) If, as the result of Force Majeure, the Bidder is unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- e) If the Authority, in its sole discretion and for any reason whatsoever, decides to terminate this Contract.
- f) If the Bidder fails to comply with any final decision reached as a result of arbitration proceedings pursuant to ATC Clause 7.4.10.2 hereof.
- g) In case of delay and deficiencies of service and in case of violation of Terms and Conditions of Contract, the Authority reserves the right to terminate the Contract.

**7.4.2.5.5.2. By the bidder**

The Bidder may terminate this Contract, by not less than thirty (30) days' written notice to the

Authority, such notice to be given after the occurrence of any of the events specified in paragraphs(a) through(c) of this ATC Clause 7.4.2.5.5.1

- 7.4.2.5.5.2.1. If the Authority fails to pay any money due to the Bidder pursuant to this Contract and not subject to dispute pursuant to ATC Clause 7.4.8 hereof within forty-five (45) days after receiving written notice from the Bidder that such payment is overdue.
- 7.4.2.5.5.2.2. If, as the result of Force Majeure, the Bidder is unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- 7.4.2.5.5.2.3. If the Authority fails to comply with any final decision reached as a result of arbitration pursuant to ATC Clause 7.4.10.2 hereof.
- 7.4.2.5.5.3. **Payment upon Termination:**  
Upon termination of this Contract pursuant to ATC Clauses 7.4.2.5.5.1 or 7.4.2.5.5.2, the Authority shall make the following payments to the Consultant:
- 7.4.2.5.5.3.1. Payment pursuant to ATC clause 7.4.7 for products installation and commissioning to the effective date of termination.
- 7.4.2.5.5.3.2. Except in the case of termination pursuant to paragraph (a) though (c) and (f) of ATC Clause 7.4.2.5.5.1

### 7.4.3. Delivery Terms:-

- 7.4.3.1. The rate of the products should be as per Freight on Road FOR to the concern State (any district/village in the concern state).

### 7.4.3.2. Packing instructions

As mentioned in the 'Technical Specification and Quality Assurance' under Sections VII and SCC under Section V, the contractor shall make separate packages for each machine and tool and mark each package on three sides with the following with indelible paint of proper quality:

- 1) **DPAPC-SFURTI** in approved format to visually identify a particular consignment.
- 2) Name of the Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. (SPV); contract number and date
- 3) Brief description of Procurement of Tools and Equipment for the Verticals under Diamond Palmgur & Allied Products Cluster including quantity.
- 4) The gross weight of the package.
- 5) Serial number of this package and the total number of packages in the consignment.
- 6) Packing list reference number.
- 7) Country of origin of Procurement of Tools and Equipment.
- 8) Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd.'s name, address and contact no.
- 9) Contractor's name and address

### 7.4.4. Inspection

- 7.4.4.1. The capacity assessment including technical competence of the successful bidder will be carried out by the appropriate authority as nominated by the competent authority before award of contract. The expenditure of the same will be borne by the buyer.
- 7.4.4.2. The cost of testing of machines, tools and equipment etc. will be borne by the successful bidder.

### 7.4.5. Obligations of the Bidder

#### 7.4.5.1. Standard of Performance

The Bidder shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology safe and effective equipment, machinery, materials and methods. The Bidder shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the Authority, and shall at all times support and safeguard the Authority's legitimate interests in any dealings with third Parties.

#### 7.4.5.2. Integrity Pact

The bidder must submit Integrity Pact as per the format provided by the Buyer if applicable.

#### 7.4.5.3. Responsibility of the Bidder

- 7.4.5.3.1. The Bidder shall be fully responsible for site review of the services conforming to relevant Indian or International standards in accordance with the Authority.
- 7.4.5.3.2. The Bidder may commence execution of services on the start date and shall carry out the services in accordance with the program submitted by the Bidder, as updated with the approval of the

- Authority, and complete them by the intended completion date.
- 7.4.5.3.3. The workmanship shall be of high order and quality so as to prevent accidents and damaging of the environment and surroundings.
- 7.4.5.3.4. Notwithstanding anything mentioned in this RFP, the Bidder shall ensure compliance with all applicable Laws and any guidelines which have been issued by the government or Authority from time to time.

#### 7.4.5.4. Confidentiality

Except with the prior written consent of the Authority, the Bidder and the Personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the Services, nor shall the Bidder and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services. Except as otherwise permitted by the Contract, neither of the parties may disclose to third parties the contents of the Contract or any information/report/advice provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. Parties may, however, disclose such confidential information to the extent that it: (a) is or becomes public other than through a breach of the Contract, (b) is subsequently received by the receiving party from a third party who, to the receiving party's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (c) was known to the receiving party at the time of disclosure or is thereafter created independently, (d) is disclosed as necessary to enforce the receiving party's rights under the Contract, or (e) must be disclosed under Applicable Law, legal process or professional regulations. These obligations shall be valid for a period of 12 months from the date of termination of the Contract.

#### 7.4.5.5. Documents prepared by the Bidder to be the property of the Authority

- 7.4.5.5.1. All deliverables in the form of data, software, designs, utilities, tools, models, systems and other methodologies and know-how ("Materials") submitted by the Bidder under this Contract shall, not later than upon termination or expiration of this Contract, be delivered to the Authority, together with a detailed inventory thereof.
- 7.4.5.5.2. Except as otherwise permitted by the Contract, neither of the parties may disclose to third parties the contents of the Contract or any information/report/advice provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. Parties may, however, disclose such confidential information to the extent that it: (a) is or becomes public other than through a breach of the Contract, (b) is subsequently received by the receiving party from a third party who, to the receiving party's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (c) was known to the receiving party at the time of disclosure or is thereafter created independently, (d) is disclosed as necessary to enforce the receiving party's rights under the Contract, or (e) must be disclosed under Applicable Law, legal process or professional regulations.

#### 7.4.5.6. Accounting

The Bidder shall keep accurate and systematic accounts and records in respect of the Services hereunder, in accordance with internationally accepted accounting principles and in such form and detail as will clearly identify all relevant time changes and costs, and the bases thereof.

#### 7.4.6. Obligations of the Authority

- 7.4.6.1. Assistance and Exemptions - The Authority shall use its best efforts to ensure that the Government shall provide the Bidder such assistance and exemptions as specified in the Contract.
- 7.4.6.2. Change in the Applicable Law Related to Taxes and Duties: If, after the date of this Contract, there is any change in the Applicable Law with respect to taxes and duties, then the remuneration and reimbursable expenses payable to the Bidder under this Contract shall be increased or decreased accordingly under this Contract.

#### 7.4.7. Payments to the Bidder

##### 7.4.7.1. Professional fee and Payments

The total payment due to the Bidder shall be governed by separate work orders issued for the event organized by authority in the contract period and unit price of the line items will be valid for the complete contract period (as determined by the financial quote in the RFP stage).

##### 7.4.7.2. Terms and Conditions of Payment

Payments will be made to the account of the Bidder and according to the payment schedule stated in

Clause 2.3. The Contract fee shall be inclusive of taxes or similar charges, unless otherwise set forth in the Contract, payment is due within 21 days following receipt of each invoice.

If applicable under relevant tax laws and rules, the Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd. shall deduct from all payments and deposit required taxes to respective authorities on account of GST Reverse Charge Mechanism; Tax Deducted at Source (TDS), and Tax Collected at Source (TCS) relating to Income Tax, labour cess, royalty etc.

#### **7.4.8. Penalty**

**7.4.8.1.** In case any service is found to not be as per the prescribed norms or is not carried out in time, i.e. if fails to provide the services in time, the Authority may impose penalty in addition to the liquidated damage.

**7.4.8.2.** In case the services provided by the bidder are found to be unsatisfactory or if any incidence of misbehavior by the staff of the bidder is reported or service is not provided in time, then the Authority may impose a penalty of INR 25000 per such case.

**7.4.8.3.** In the event of failure of the bidder to recoup the quality in the mutually agreed time frame, the Authority shall be entitled to terminate the contract and forfeit performance security. The Authority may impose additional penalty depending upon the quantum of breach for such cases.

**7.4.8.4.** Bid Security submitted by the bidder shall be forfeited, if the bidder:

- i. Withdraws or modify or impairs or derogates from the bid in any respect within the period of validity of its bid; or
- ii. If it comes to notice that the information / documents furnished in its bid is false, misleading or forged; or
- iii. Fails to furnish requisite performance security within stipulated time required as per e-bid / RA conditions.

#### **7.4.9. Good Faith and Indemnity**

The Parties undertake to act in good faith with respect to each other's rights under this Contract and to adopt all reasonable measures to ensure the realization of the objectives of this Contract.

To the fullest extent permitted by Applicable Law and professional regulations, both the parties indemnify each other and their associates and employees against all claims by third parties (including each other's affiliates) and resulting liabilities, losses, damages, costs and expenses (including reasonable external and internal legal costs) arising out of the third party's use of or reliance on any report, deliverable, etc. disclosed to it by or through the parties as part of the regular interactions or for project/s purposes.

#### **7.4.10. Settlement of Disputes**

This Contract shall be governed by, and construed in accordance with, the laws of India.

##### **7.4.10.1. Amicable Settlement:**

The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Contract and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contractor its interpretation.

In the event of any dispute between the Parties arising out of or in connection with the Contract, including the validity thereof, the Parties hereto shall endeavor to settle such dispute amicably in the first instance. The attempt to bring about an amicable settlement shall be treated as having failed as soon as one of the Parties hereto, after reasonable attempts, which shall continue for not less than 30 (thirty) days, gives a notice to this effect, to the other party in writing.

##### **7.4.10.2. Arbitration**

In case of such failure, the dispute shall be referred to a sole Arbitrator, who shall be appointed by the Parties by mutual consent, failing which each party shall appoint one Arbitrator each and together the two Arbitrators shall appoint an umpire. The Arbitration proceedings shall be governed by the (Indian) Arbitration and Conciliation Act, 1996 and shall be held at respective Zonal Headquarters. The language of arbitration shall be English.

The Contract and the rights and obligations of the Parties shall remain in full force and effect, pending the award in any arbitration proceedings hereunder.

##### **7.4.10.3. Jurisdiction**

The language of arbitration proceedings shall be English. Any dispute arising in relation to this Contract shall be subjected to Jurisdiction of **Courts at Diamond Harbour/ Alipur in South 24 Parganas district or Kolkata.**

## 8. ANNEXURE-A: STANDARD FORMS

### FORM 1: Technical Proposal Submission

Form [Location, Date]

To: [Name and address of Authority]

Dear Sir,

We, the undersigned, offer to provide the services for procurement of Plant & Machinery "accordance with your Request for Proposal dated [Insert Date] and our Proposal. We are hereby submitting our Proposal, which includes a Technical Proposal, and a Financial Proposal.

We hereby declare that all the information and statements made in this Proposal are true and accept that any misinterpretation contained in it may lead to our disqualification.

If negotiations are held during the Proposal Validity Period, we undertake to negotiate on the basis of the proposed staff. Our Proposal is binding upon us and subject to the modifications resulting from Contract negotiations.

We undertake, if our Proposal is accepted, to initiate the services related to the assignment at a date mutually agreed between us.

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Title of Signatory:

Name of Firm:

Address:

**FORM 2: Financial capacity of the Bidder**

| S. No | Financial year | Annual Turnover (in INR) |
|-------|----------------|--------------------------|
| 1     |                |                          |
| 2     |                |                          |
| 3     |                |                          |

**Note:** Attach audited financial statements as proof of the above figures viz. Balance sheet, profit & loss statement, Trading account and annual average turnover certificate duly signed by Chartered Accountant for last three financial years.

### FORM 3: Bidder's organization and experience

The Bidder should provide details of only those assignments that have been undertaken by it under its own name. Bidder need to provide all the supporting documents like PO/Completion certificate for each set of credentials.

*[Using the format below, provide information on each assignment for which your firm, and each associate for this assignment, was legally contracted either individually as a corporate entity for supplying the similar items to the ones requested under this assignment]*

|   |                                       |
|---|---------------------------------------|
| Company/Firm Legal Entity Name  |                                       |
| Registered Office Address and Branch Details:                         | Date of Incorporation/Registration:   |
| No of Employees   | Annual Turnover                       |
| Name of Client:   | Event Name:<br><br>Scope of Services: |
| Client Address  | Client Contact Details:               |
| Narrative description of Projects Events Executed with Event Pictures |                                       |
| Total no of Events executed in last 5years:                           |                                       |

### FORM 4: Eligible assignments of the Bidder

The Bidder should provide details of only those assignments that have been undertaken by it under its own name of minimum contract value of INR \_\_\_\_\_. Bidder need to provide all the supporting documents like PO/Completion certificate for each set of credentials

|   |                                  |
|---|----------------------------------|
| Assignment name/Client Name:  |                                  |
| Country:  | Total no of event & set up days: |
| Location of Event:  |                                  |
| Scope of Work:  | Work                             |
| Address:  | Contract Value (INR)             |
| Narrative description of Project with pictures:                                 |                                  |
| Description of actual deliverables by your firm/company with in the assignment: |                                  |

## FORM 5: Declaration Letter 1

Declaration for not being barred by the Central Government, any State Government, a statutory authority or a Public Sector Undertakings or any Govt. authority.

Declaration Letter for “procurement of Electric Potter Wheel”

(To be printed on Letter Head)

Sir/Madam,

This is to notify you that our Company / LLP / Partnership / Society / Proprietorship <Please delete whichever is not applicable> intends to submit a proposal in response to “Procurement of Electric Potter Wheel” RFP, we also declare that our Company/LLP/Partnership/Society/Proprietorship <Please delete whichever is not applicable> has not been blacklisted by any Central /State Government Department/Public Sector Undertaking or any Govt. authority.

Sincerely,

---

(Signature of the Authorized Person)

(Board Resolution for the Nomination of Authorized Signatory to be submitted along with this form)

Name:

Designation:

## Form 6: Declaration Letter 2

Declaration that, during the last three years, the Bidder has neither failed to perform on any agreement, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, nor been expelled from any project or agreement nor have had any agreement terminated for breach by such Bidder

Declaration Letter for “**Procurement of Machineries**” RFP  
(To be printed on Letter  
Head)

Sir/Madam,

This is to notify you that our Company / LLP / Partnership / Society / Proprietorship <Please delete whichever is not applicable> intends to submit a proposal in response to “Procurement of Electric Potter Wheel”, we also declare that our Company/LLP/Partnership/Society/Proprietorship <Please delete whichever is not applicable> has during the last three years, neither failed to perform on any agreement, nor has been evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or agreement nor have had any agreement terminated for breach by us.

Sincerely,

---

(Signature of the Authorized  
Person)  
Name:

Designation

**FORM 7 -Financial Undertaking**

[Date]

To: [Name and address of Client]

Subject: Financial Undertaking

Reference: (Insert name of the Company/LLP/Partnership/Society/Proprietorship)

Dear Sir/Ma'am,

We have read and examined the RFP document complete with the Terms of reference, Instructions to Bidders and General Conditions of Contract.

We hereby submit our quotes for the Authority of the services specified in the RFP.

The financial proposal submitted is unconditional and fulfills all the requirements of the RFP document. Provisions for GST and reimbursable expenses shall be as per the terms stated in the RFP document.

Our Financial Proposal shall be binding upon us up to expiration of the validity period of the proposal. We understand the Authority is not bound to accept any proposal that is received.

\_\_\_\_\_  
Signature and Name of the Authorized Person

\_\_\_\_\_

NAME OF THE BIDDER AND SEAL

**Form 8: Integrity Pact****Integrity Pact for Tender Document No. ....****Tender Title: ELECTRIC POTTER WHEEL**

This Agreement (hereinafter called the Integrity Pact) is made on \_\_\_\_ day of the month of \_\_\_\_ 2024 at \_\_\_\_\_, India.

BETWEEN

Chief Executive Officer / Director / Authorized Executive Officer, Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd., for and on behalf of Nabodaya Tal-Khejur Gur Silpi Samabay Samity Ltd., (hereinafter called the "The SPV", which expression shall mean and include unless the context otherwise requires, his successors in office and assigns) of the First Part

AND

M/ s. \_\_\_\_\_ (hereinafter called the "The Bidder/ Contractor" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

**PREAMBLE**

'The SPV' intends to award, under laid down organizational procedures, contract/ s for \_\_\_\_\_, 'The SPV' values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/ transparency in its relations with its Bidder(s) and/ or Contractor(s).

In order to achieve these goals, the SPV shall appoint Independent External Monitors (IEMs) who shall monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

**Section 1 - Commitments of the 'The Chief Executive Officer'**

- 1) The SPV commits itself to take all measures necessary to prevent corruption and to observe the following principles: -
  - i. No employee of the SPV, personally or through family members, shall in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
  - ii. The SPV shall, during the tender process, treat all Bidder(s) with equity and reason. The SPV shall in particular, before and during the tender process, provide to all Bidder(s) the same information and shall not provide to any Bidder(s) confidential/ additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
  - iii. The SPV shall exclude from the process all known prejudiced persons.
- 2) If the SPV obtains information on the conduct of any of its employees, which is a criminal offence under the IPC/ PC Act, or if there be a substantive suspicion in this regard, the SPV shall inform the and, in addition, can initiate disciplinary actions.

**Section 2 - Commitments of the 'Bidder/ Contractor'**

- 1) The 'Bidder/ Contractor' commits themselves to take all measures necessary to prevent corruption. The 'Bidder/ Contractor' commits themselves to observe the following principles during participation in the tender process and during the contract execution.
  - a. The 'Bidder/ Contractor' shall not, directly or through any other person or firm, offer, promise, or give to any of the SPV's employees / members involved in the tender process or the execution of the contract or to any third person any material or other benefit which he is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
  - b. The 'Bidder/ Contractor' shall not enter with other Bidders info any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the tender process.
  - c. The 'Bidder/ Contractor' shall not commit any offence under the relevant IPC/ PC Act; further, the 'Bidder/ Contractor' shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the SPV of the SPV as part of the business relationship, regarding plans, technical proposals, and business details, including information contained or transmitted electronically.

- d. The 'Bidder/ Contractor' of foreign origin shall disclose the name and address of the Agents/ representatives in India if any. Similarly, the Bidder/ Contractors of Indian Nationality shall furnish the name and address of the foreign SPVs, if any. Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the Bidder/ Contractor. Further, as mentioned in the Guidelines, all the payments made to the Indian agent/ representative have to be in Indian Rupees only. Copy of the "Guidelines on Indian Agents of Foreign Suppliers" is placed in Appendix to this agreement.
  - e. The 'Bidder/ Contractor' shall, when presenting their bid, disclose any and all payments made, is committed to, or intends to make to agents, brokers, or any other intermediaries in connection with the award of the contract.
  - f. Bidder/ Contractor who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
- 2) The 'Bidder/ Contractor' shall not instigate third persons to commit offences outlined above or be an accessory to such offences

### **Section 3 - Disqualification from tender process and exclusion from future contracts**

If the 'Bidder/ Contractor', before award or during execution, has committed a transgression through a violation of Section 2, above or in any other form such as to put their reliability or credibility in question, the SPV or authorized person of SPV is entitled to disqualify the 'Bidder/ Contractor' from the tender process or take action as per the procedure mentioned in the "Guidelines on Banning of business dealings".

### **Section 4 - Compensation for Damages**

- 1) If the SPV has disqualified the 'Bidder/ Contractor' from the tender process prior to the award according to Section 3, the SPV is entitled to demand and recover from 'Bidder/ Contractor' the damages equivalent to Earnest Money Deposit/ Bid Security.
- 2) If the SPV has terminated the contract according to Section 3, or if the SPV is entitled to terminate the contract according to Section 3, the SPV shall be entitled to demand and recover from the contractor liquidated damages of the contract value or the amount equivalent to Performance Bank Guarantee.

### **Section 5 - Previous transgression**

- 1) Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
- 2) If Bidder makes an incorrect statement on this subject, he can be disqualified from the tender process, or action can be taken as per the procedure mentioned in "Guidelines on Banning of business dealings".

### **Section 6 - Equal treatment of all eligible bidders/ Contractors/ Subcontractors**

- 1) In the case of Sub-contracting, the SPV shall take responsibility for the adoption of the Integrity Pact by the Sub-contractor.
- 2) The SPV shall enter into agreements with identical conditions as this one with all eligible bidders and Contractors.
- 3) The SPV shall disqualify from the tender process all eligible bidders who do not sign this Pact or violate its provisions.

### **Section 7 - Criminal charges against violating Bidder(s)/ Contractor(s)/ Subcontractor(s)**

If the SPV obtains knowledge of the conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the SPV has substantive suspicion in this regard, the SPV shall inform the same to the Khadi & Village Industries Commission.

### **Section 8 – Procurement Committee**

- 1) The SPV will take expertise from the Procurement Committee engaged for monitoring the procurement process. The task of the committee is to review independently and objectively whether and to what extent the parties comply with the obligations under this agreement.
- 2) The committee is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. The committee would have access to all Contract documents whenever required. It shall be obligatory for the Agency to treat the information and documents of the Bidders/ Contractors as confidential. The committee reports to the Cluster Working Committee and KVIC.
- 3) The Bidder(s)/ Contractor(s) accept that the committee has the right to access without restriction to all Project documentation of the SPV, including that provided by the contractor. The Contractor shall also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

- 4) The committee is under obligation to treat the information and documents of the Bidder/ Contractor(s)/ Sub-contractor(s) with confidentiality. The committee is also committed for 'Non-Disclosure of Confidential Information and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the committee shall inform to the Cluster Working Committee and KVIC.
- 5) The SPV shall provide to the Procurement Committee sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the SPV and the contractor. The parties offer the members of procurement committee the option to participate in such meetings.
- 6) As soon as the Procurement Committee notices, or believes to have noticed, a violation of this agreement, he shall so inform the Management of the SPV and request the Management to discontinue or take corrective action or to take other relevant action. The committee can, in this regard, submit non-binding recommendations. Beyond this, the committee has no right to demand from the parties that they act in a specific manner, refrain from action, or tolerate action.
- 7) The committee shall submit a written report to the CWC and KVIC. Within 8 to 10 weeks from the date of reference or intimation to him by the SPV and, should the occasion arise, submit proposals for correcting problematic situations.
- 8) If the committee has reported to the CWC and KVIC, a substantiated suspicion of an offence under relevant IPC/ PC Act, and CWC and KVIC have not, within the reasonable time, taken visible action to proceed against such offence or reported it to the CWC and KVIC, the committee may also transmit this information directly to the CWC and KVIC.
- 9) The word 'Committee' would include members the Procurement Committee.

### Section 9 - Pact Duration

This Pact begins when both parties have legally signed it. It expires for the contractor 12 months after the last payment under the contract and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above unless it is discharged/ determined by the authority.

### Section 10 - Other provisions

- 1) This agreement is subject to Indian Law. The place of performance and jurisdiction is the Registered Office of the SPV at Kalatalahat, South 24 Parganas district
- 2) Changes and supplements, as well as termination notices, need to be made in writing. Side agreements have not been made.
- 3) If the contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- 4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties shall strive to come to an agreement with their original intentions.
- 5) Issues like Warranty/ Guarantee etc. shall be outside the purview of IEMs.
- 6) In the event of any contradiction between the Integrity Pact and its Appendix, the Clause in the Integrity Pact shall prevail.
- 7) For and on behalf of the SPV

(Name of the Officer and Designation)

(Office Seal)

For and on behalf of 'Bidder/ Contractor'

(Name of the Officer and Designation)

(Office Seal)

For and on behalf of the SPV

Place

Date

Witness 1:

(Name & Address)

Witness 2:

(Name & Address)

**Form -9 Financial Bid**

**Financial Bid Format for Plant & Machinery**  
**(Strictly must not be submitted in Technical Bid. Submission of Financial Bid along with Technical bid will be liable for the rejection of the bid submitted.)**

| Sr. No.          | Item   | Qty     | Quoted price inclusive of all taxes, freight, delivery, installation and trial run (₹ Thousand) |
|------------------|--|---------|---|
| <b>Section-I</b> |  |         |   |
| 1                | Wide Mouth Steam Jacketed Pan, Tilting Type                            | 1       |   |
| 2                | Diesel fired Flat type Pan, for Jaggery and Nolen Gur concentration    | 3       |   |
| 3                | Semi-Automatic Single Head Piston Filler for Date and Palm Gur Filling | 1       |   |
| 4                | Continuous Induction Sealing Machine                                   | 1       |   |
| 5                | Single Head Rotary Screw Type Cap Sealing machine (for Pet Bottle)     | 1       |   |
| 6                | Date and Palm Patali Forming System                                    | 1       |   |
| 7                | Vacuum Packing Machine, Double Chamber                                 | 1       |   |
| 8                | Filter Press   | 2       |   |
| 9                | Stainless Steel Blending Tank, fitted with Stirrer for Neera Line      | 1       |   |
| 10               | Transfer Pump  | 1       |   |
| 11               | Neera Pasteurizer, Tube in Tube system                                 | 1       |   |
| 12               | Neera Packaging Machine  | 2       |   |
| 13               | Stainless steel Dice for Candy   | 2       |   |
| 14               | Twin Pulper  | 1       |   |
| 15               | Juice Extractor by Squishier   | 2       |   |
| 16               | Deep Freez: Horizontal Model   | 4       |   |
| 17               | Automatic Steam Boiler   | 1       |   |
| 18               | Steam pipe line  | 100 ft. |   |
| 19               | Weighing Scale - Digital Display                                       | 1       |   |
| 20               | Weighing Scale - Digital Display                                       | 1       |   |
| 21               | Stainless steel Tank   | 10      |   |
| 22               | Stainless steel Tank   | 10      |   |
| 23               | Autoclave-vertical   | 1       |   |
| 24               | Hot Air Oven, Gravity Convection                                       | 1       |   |
| 25               | PH Meter – Digital   | 1       |   |
| 26               | Bacteriological Incubator  | 1       |   |
| 27               | Water Distillation Still   | 1       |   |
| 28               | Single Pan Analytical Balance  | 1       |   |
| 29               | Metzer Binocular Microscope  | 1       |   |
| 30               | Digital Colony Counter   | 1       |   |
| 31               | Inkjet Printer   | 1       |   |
| 32               | Palm tree climber  | 10      |   |
| 33               | Tapping Kit with leather belt  | 20      |   |
| 34               | Palmyra Tapping Knife  | 20      |   |
| 35               | Date Palm Tapping Knife  | 20      |   |
| 36               | Perforated Ladle   | 10      |   |
| 37               | Wooden Scraper   | 10      |   |
| 38               | Metal Scraper  | 10      |   |

## RFP FOR PLANT &amp; MACHINERY SUPPLY AT THE CFC OF DIAMOND PALMGUR &amp; ALLIED PRODUCTS CLUSTER,

|                   |                                  |       |  |
|-------------------|----------------------------------|-------|--|
| 39                | Open Pan                         | 20    |  |
| 40                | Wooden Roller                    | 20    |  |
| 41                | Neera collecting can (GI)        | 40    |  |
| 42                | Plastic Crate                    | 50    |  |
| 43                | Manual Trolley                   | 4     |  |
| <b>Section-II</b> |                                  |       |  |
| 44                | Battery operated van             | 4     |  |
| <b>Section-IV</b> |                                  |       |  |
| 45                | Sewing machine                   | 4     |  |
| 46                | Leaf sizing machine              | 8     |  |
| 47                | Power press                      | 1     |  |
| 48                | Leaf cutting dice                | 10    |  |
| 49                | Hand tools                       | 1 set |  |
| 50                | LPG woven                        | 1     |  |
| 51                | Screen printing appliances       | 1 set |  |
| 52                | Computer Set with Printer        | 1     |  |
| 53                | Table                            | 8     |  |
| 54                | Chair/Tool                       | 60    |  |
| 55                | Jigsaw machine                   | 1     |  |
| 56                | Router machine                   | 1     |  |
| 57                | Spiral Lather Machine            | 1     |  |
| 58                | Band Saw Machine                 | 1     |  |
| 59                | Horizontal Sander Machine        | 1     |  |
| 60                | Circular Saw Machine             | 1     |  |
| 61                | Pillar Drilling Machine          | 1     |  |
| 62                | Thickness Planer                 | 1     |  |
| 63                | Dust Collector                   | 1     |  |
| 64                | Tack/Self                        | 6     |  |
| 65                | Drum Sander                      | 1     |  |
| 66                | Working Table                    | 4     |  |
| 67                | Hand Tools                       |       |  |
|                   | i) GBM 13 Rotary Drill           | 2     |  |
|                   | ii) GSS 280 AE Orbital Sander    | 3     |  |
|                   | iii) POF 1400ACE Routers         | 2     |  |
|                   | iv) GST 150 BCE Jigsaw           | 1     |  |
|                   | v) GKS 190 Circular Saw          | 1     |  |
|                   | vi) GKS 235 Circular Saw         | 1     |  |
|                   | vii) GBC 6 (35-15) Bench Grinder | 1     |  |
|                   | viii) GSR 1201 Drill / Driver    | 2     |  |

Place:

Signature of authorized person:

Date:

Name:

Seal

Designation:

**Note:** While submitting the offer and quoting cost; the agency has to take into consideration the guidelines, terms & conditions and various clauses of the draft agreement. Since this is a fixed price contract and therefore, price quotation shall include inter-alia direct and indirect wages, overheads, cost of transport